# Technical Managers Network

*"To share information, discuss current topics and formulate recommendations for the betterment of the theatre industry in Victoria and Tasmania."*

## TMN Meeting Agenda

**Technical Manager's Network - Meeting #2 - 2024**
**The Round – Whitehorse City Council, Nunawading**
**Sunday 16th to Tuesday 18th June 2023**

**Sunday 16th June**

| | | |
|---|---|---|
| 1500 | Presbyterian Ladies College<br>Welcome & Acknowledgement of Country<br>Housekeeping – call for nominations | - Kate |
| 1515 | Sponsor Presentation – Sun dinner tbc | |
| 1600 | Afternoon tea | |
| 1630 | Elections | |
| 1700 | What's Happening at your place | - Round Table |
| 1800 | Venue Tour – Presbyterian Ladies College<br>141 Burwood Highway<br>Burwood VIC 3125 | |
| 1900 | Sunday Night Dinner<br>**Tbc**<br>Address tbc<br>**Sponsored by** | |

**(Tradeshow set up at The Round from xpm)**

**Monday 17th June – The Round Function Centre 379 – 399 Whitehorse Rd, Nunawading, VIC, 3131**

| | | |
|---|---|---|
| 0800 | Breakfast – **tbc**<br>Address tbc<br>**Not sponsored, delegates own cost**<br>Menu in advance tbc | |
| 0900 | Welcome & Acknowledgement of Country | - Katie Harrigan/Josh Sanders |
| | Apologies: | - Margaret Murray |
| | VAPAC TMN in October 27 – 29 Albury Entertainment Centre | |
| | Housekeeping | - Katie Harrigan |
| 0905 | VAPAC news | |
| 0915 | Glitter war update | |
| 0930 | Sponsor presentation – Mon lunch | |

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|---|---|
| 1000 | VAPAC Exec update |
| 1030 | Morning Tea and Tradeshow opening **sponsored by** |
| 1100 | Sponsor presentation - Canapes |
| 1130 | Wellbeing - - Murray Johnstone |
| 1200 | Sponsor presentation – Tuesday lunch |
| 1230 | Lunch –in foyer, and tradeshow walkthrough |
| 1315 | Manual handling with casuals |
| 1515 | Initial tradeshow walkthrough |
| 1525 | Sponsor presentation Jands 15mins at stand |
| 1540 | Sponsor presentation TSA 15mins at stand |
| 1600 | Return to conference – or lights/sound presentation in other space? |
| 1645 | Sponsor presentation – Monday dinner |
| 1730 | Monday night drinks and nibbles at tradeshow |
| 1830 | Tradeshow end |
| 1900 | Monday Night Dinner – **Sponsored by**<br>**tbc**<br>tbc<br>Menu on discussion page – tbc |

**Tuesday 18th June – The Round Function Centre 379 – 399 Whitehorse Rd, Nunawading, VIC, 3131**

| | |
|---|---|
| 0800 | Breakfast **– tbc**<br>tbc<br>**Not sponsored, delegates own cost**<br>Menu on discussion page, tbc |
| 0900 | Crew safety, late shifts and long shifts, repeat long days<br>- Discussion |
| 0920 | Difference between JSA and SWMS |
| 0930 | JSA time, split into groups |

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|---|---|---|
| 0945 | Report back from groups | - |
| 1030 | Morning Tea **sponsored by** | |
| 1050 | Inductions – show us what you use for new staff inductions | |
| 1100 | Split into groups – create ideal induction sheet | |
| 1145 | Regroup and discuss | |
| 1200 | Venue tour | |
| 1300 | Training update | - Murray Johnstone |
| 1320 | General Business/Open conversation<br>Advise Next Meeting/Closing Notes<br>- | |
| 1330 | Lunch and a show –<br>Lunch provided by<br>Tech Connect Graduation - beamed in | - Murray Johnstone |
| 1415 | Finish | |